



Mission: To provide education, technical assistance, and recognition to current and future stewards of the land in natural resources conservation.

JOB ANNOUNCEMENT JULY 22nd, 2020: VALENCIA SWCD Business Manager

The Valencia Soil & Water Conservation District (VSWCD) with office in Belen, New Mexico is seeking a motivated individual who values the importance of locally led conservation to join our team. The part-time Business Manager will provide administrative and fiscal management support for District projects, programs, and general operations. Experience working in local government with knowledge of State compliance requirements strongly preferred. Only candidates with strong budget /accounting experience or training or combination of both will be considered. More about the mission of the District, and full job description is available on our website at www.valenciaswcd.org . Please submit a resume, letter of interest, and three professional references to 'Business Manager', VSWCD by **11:59 pm on August 14th 2020**. Due to COVID19 restrictions in place at release of this notice, interested parties need to mail or email VSWCD. By mail to VSWCD Attn: Business Manager Opportunity, 2424 Hwy 47, Belen, NM 87002 or by email to valenciaswcd@live.com with subject line reading 'Business Manager Opportunity', and addressed to the District Manager, Madeline Miller. Position will start as soon as possible following interviewing and selection. If any questions feel free to contact our office at 505-864-8914, or by email at valenciaswcd@live.com .